



KESSBEN
UNIVERSITY COLLEGE

PRESIDENT'S REPORT

2nd CONGREGATION

SATURDAY, 21st NOVEMBER, 2020



KESSBEN COLLEGE

OFFICIAL COLLEGE CONTACTS

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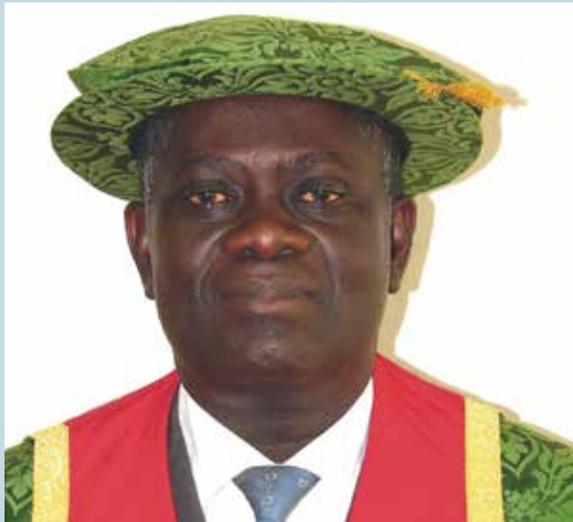
Postal Address: P. O. Box 16710, Adum, Kumasi, Ghana

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Mr. Stephen Boateng
Founder and Honorary Chancellor

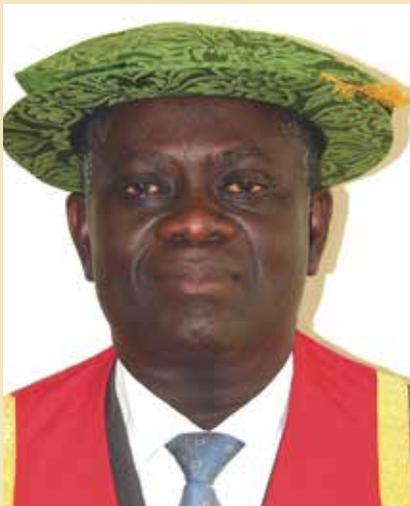


Prof. K. K. Adarkwa (Chairman)
Former Vice Chancellor, KNUST

KESSBEN UNIVERSITY COLLEGE GOVERNING COUNCIL



Mr. Stephen Boateng
Founder and Honorary Chancellor



Prof. K. K. Adarkwa (Chairman)
Former Vice Chancellor, KNUST



Prof. Keshaw Singh (Member)
College President



Prof. Sylvester K. Danuor (Member)
KNUST Representative



Prof. T. C. Fleischer (Member)
Former Pro VC, UHAS



Prof. Nathaniel Boso (Member)
Dean, KNUST School of Business



Prof. Jonathan Annan (Member)
Senior Lecturer, KNUST School of Business



Mr. A. K. Boateng (Member)
Registrar, KNUST



Mr. Robert Donaldy (Member)
Chartered Accountant, Donaldy Associates



Lawyer Ohene Amankwah-Gyan Esq.
(Member) Ohene Gyan and Associates



Mr. Pious Adusei-Agyemang (Member)
SRC President



Mr. Kwaku Sampeney (In-attendance)
Finance Officer



Mr. Samuel Osei-Poku (Secretary)
Ag. Registrar

PRINCIPAL OFFICERS OF KUC

Mr. Stephen Boateng	-	Honorary Chancellor
Prof. Kwasi Kwafu Adarkwa	-	Council Chairman
Prof. Keshaw Singh	-	College President

ADMINISTRATION OF KUC

President	-	Prof. Keshaw Singh
Ag. Registrar	-	Mr. Samuel Osei-Poku
Finance Officer	-	Mr. Kwaku Sampeney
Librarian	-	Mr. Emmanuel Kofi Bani

DEAN(S) OF SCHOOL

School of Liberal Arts	-	Prof. Kwame Opoku Agyemang
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COORDINATORS

Kumasi City Campus	-	Dr. Edward Prempeh
School of Business	-	Mr. Daniel Tweneboah Ntiamoah
School of Physical Sciences	-	Mr. Benjamin Ofosu-Asiamah

DEAN OF STUDENTS

Prof. Kwame Opoku Agyemang

QUALITY ASSURANCE AND PLANNING UNIT (QAPU)

In-Charge of QAPU	-	Mr. Charles Boateng
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COLLEGE EXAMINATIONS OFFICER

Mr. Frank Laud Boateng

MEMBERSHIP OF THE 2ND CONGREGATION PLANNING COMMITTEE

Prof. Divine K. Ahadzie	-	Chairman
Prof. Keshaw Singh	-	Member
Mr. Robert Donaldy	-	Member
Mr. Samuel Osei-Poku	-	Member
Mr. Frank Laud Boateng	-	Member
Mr. Prince Agyenim Boateng	-	Secretary

MEMBERSHIP OF SUB-COMMITTEES OF THE 2ND CONGREGATION PLANNING COMMITTEE

Registration and Rehearsal Committee

Mr. Frank Laud Boateng	-	Chairman
Mr. Pious Adusei Agyeman	-	Member
Ms. Abena Adomako Gyebi	-	Member
Mr. Manasseh Adjei	-	Member

Protocol and Plaza Committee

Mr. Charles Boateng	-	Chairman
Mr. Collins Osei-Agyemang	-	Member
Mr. Mark Atta Nyamekye	-	Member
Mr. Benjamin Asiamah	-	Member
Mr. Bhagavan Sarpong	-	Member

Refreshment and Catering Committee

Mr. Samuel Osei-Poku	-	Chairman
Mr. Prince Agyenim Boateng	-	Member
Ms. Priscilla Oppong	-	Member
Ms. Felicia Antwiwaa	-	Member
Ms. Harriet Efua Osei-Danso	-	Member



A Brief History

Kessben University College is the brain child of Mr. Stephen Boateng (Kessben), the Chief Executive Officer of Kessben Group of Companies. As a young school boy attending Akosa Primary and Middle School, Kumasi, he would often gather his friends together and help them with their homework. This earned him the nickname “Teacher Boateng”. Subsequently, he trained as a professional teacher at Fosu Training College and taught thereafter for three years. He developed a keen desire to set up an educational institution in the future that would offer training to the

youth and prepare them for the job market.

Kessben University College is the culmination of this desire. In 2011, preparations began to convert the former Kessben Travel and Tours resort at Kuntanase into a tertiary institution. The existing buildings were converted to serve as the Administration Block for the new tertiary institution. In addition, the following facilities were constructed:

1. a modern well-equipped four-storey classroom block with a library

2. an electronic library
3. three halls of residence
4. a nursing skills demonstration laboratory was also completed
5. a well-equipped media and communication demonstration studio
6. Additional classroom complex with capacity for 1000 more students

The following projects are currently being undertaken:

- Chemistry and Biology Laboratories

The initial academic programmes included:

- B.Sc. Business Administration
- B.Sc. Mathematics
- B.A. English Studies and
- B.Sc. Information and Communication Technology.

VISION

Becoming a centre of excellence for the dissemination of knowledge and skills to produce high quality human resources to meet the ever-changing socio-economic developmental needs of society.

MISSION

Providing a congenial environment for teaching, research, entrepreneurship and community service geared towards the socio-economic development of

society and promoting innovative and multidisciplinary as well as integrated approaches to problem solving, and being an equal opportunity employer as it seeks to recruit and retain high calibre staff and students.

OBJECTIVES/GOALS

KUC's ultimate objective is to produce graduates equipped with the necessary knowledge and skills that will make them useful citizens to Ghana and other countries. In this regard, it shares the common vision of universities worldwide; providing high-quality teaching and learning, research and community service.

Specific objectives include:

- i. Challenging and helping students to cultivate dynamic learning habits and developing skills to make them useful professionals and citizens
- ii. Challenging students to translate theoretical knowledge into solving everyday problems of society
- iii. Encouraging students to not only develop but also continually improve both their written and oral communication abilities;
- iv. Developing an inquisitive mindset in students so that they will develop innovative means of doing things;

- v. Inculcating in students the need for an integrated approach to problem-solving and the acquisition of entrepreneurial skills and
- vi. Instilling in students strong moral and ethical values that make them honest, trustworthy managers of resources.

MOTTO: "Education for Development"

CORE VALUES

***Dedication to Society and Community**

To demonstrate exemplified commitment to the critical issues and needs of society and deliver uncompromising work ethics. Kessben University College focuses on issues critical to regional development, national interest and global welfare. KUC focuses on human welfare, the betterment of society and on the personal development of the members of the community.

***Collaboration**

To develop mutually beneficial collaborative partnerships with like-minded organizations, institutions and individuals as a means of enhancing its own ability to deliver cutting edge

teaching and learning as well as research and community service.

***Culture of Excellence**

To strive to be the best it can be. KUC, therefore, seeks to keep up-to-date with developments and innovations in the academic as well as social milieu. KUC also aims to develop and seek innovative ways of doing things. We are guided by the belief that academic sustainability is underpinned by a continuous devotion to improvement in all endeavours.

***Entrepreneurship**

To promote entrepreneurship both in students and staff. KUC challenges its graduates to become entrepreneurs themselves rather than employees.

***Integrity and Inclusiveness**

To give attention to the highest ethical standards in all domains and its commitment to being a community which welcomes all talented minds from diverse backgrounds and challenges them individually and collectively to achieve their maximum best. KUC offers equal opportunities to staff as well as students without regard to race, gender, religion, socio-economic background or other criteria that seek to promote discrimination.

STRATEGIC PLAN 2020-2024 (KUC PLAN 2K24)

Kessben University College (KUC) PLAN 2K24 Strategic Plan provides an important roadmap for the College's development for these five (5) years.

Kessben University College will accomplish her goals through attracting, training and supporting students, faculty and staff who focus their efforts on high-impact problems. KUC will also manage fiscal and human resources wisely and collaborate strategically to provide the infrastructure and opportunities for achievement at the highest level.

KUC will become an excellent place to work because of the opportunities she will provide for scholarly and professional development in a diverse and inclusive culture; support research, teaching, engagement and institutional effectiveness by promoting operational excellence and digital transformation throughout the College; further develop quality planning and financial management processes to support growth, development and innovation, and to ensure success and build public trust through good governance. This will also provide a vibrant sustainable campus environment, rich in learning, culture, heritage and nature, with modern inclusive facilities and infrastructure commensurate with the needs of a growing community of students, staff and visitors, by

implementing the campus masterplan and capital development programme.

KUC strategic direction is reflected in the vision and mission statements set forth in this document. These statements, in turn, are the primary consideration on which College's goals and objectives are based. This Strategic Plan captures the collective ambition and imagination of staff, students and the wider KUC family including alumni, supporters, partners and benefactors. This also projects a clear and accurate understanding of the activities connected and are motivated to support the institution.

Quality assurance and enhancement are key drivers of institutional strategy, effectiveness, innovation and change. The success of the institution depends upon excellent quality assurance and enhancement processes, linked to good strategic, operational and financial planning and robust governance. The College has grown significantly in the last half decade and has invested in people and infrastructure to support the growth. The College will continue to grow in the coming years, driven by increasing demand for our programmes, our mission to widen participation and offering of learning opportunities and national learning and skills needs. It is essential that this growth is planned and resourced and used as

an opportunity to strategically develop the institution.

This strategy seeks to improve the quality, planning, finance and governance structures and processes to support planned growth, increased research capacity, excellent student and staff experience, transparency and public trust.

ACCREDITATION AND AFFILIATION

Kessben University College is accredited by National Accreditation Board, Ghana and affiliated to the Kwame Nkrumah University of Science and Technology, Kumasi, Ghana. KUC is also accredited by National Board for Professional and Technician Examinations (NABPTEX) to run Diploma programmes in Business Administration, Media and Communication, Information Technology and Public Administration.

STUDENT ADVISING AND SUPPORT SYSTEM

Academic advising is basically to assist students in their growth and development by building and maintaining meaningful academic and social plans which are well-matched with their life goals. It is a continuous and consistent process which is built upon the basis of frequent, accumulated personal contacts between advisor and advisee. Effective academic advising is considered to be the keystone of the academic

programme of Kessben University College (KUC).

Excellent academic programmes will not accomplish the desired end result if students are not properly guided and counseled. KUC is, therefore, expected to provide sensitive and thoughtful support to our students as they go through their social and academic choices open to them. The academic advising system fosters the holistic grooming, growth and development of students of Kessben University College who should be self-directed, motivated, and responsible decision-makers.

With Student Advising and Support System, each student of KUC is assigned to a faculty advisor/senior member for the purpose of academic and non-academic counseling, guidance and interactions. The advisor's role is an active rather than a passive one and the process of advising requires the following objectives among others to be met for each student/advisee:

- i. Help students define and develop realistic educational career plans through schedule planning for each semester. Each student should have an up-to-date academic schedule plan through to graduation;
- ii. Meet with fresh advisee during orientation to assist student with initial adjustment to College life;
- iii. Meet at least once each semester with continuing

- students to plan for the coming semester and to review/revise long range academic programme schedules;
- iv. Assist students in planning a programme consistent with their abilities, skills, passion, ambitions and interests;
 - v. Monitor progress toward educational/career goals and meet at least once each semester to review the progress toward completing the proposed academic programme and to discuss grades and other performance indicators;
 - vi. Assist and guide students in the selection of appropriate courses and concentrations/ specializations;
 - vii. Discuss and reinforce linkages and relationships between academic programmes and occupation/career;
 - viii. Help to interpret and provide rationale for academic policies, procedures and requirements;
 - ix. Follow up with the advisee on any report of unsatisfactory work (notice of probation for poor attendance, trails, incomplete grades from past semester(s), etc.). Special attention should be paid to students who are placed on academic probation;
 - x. Try to make informal out-of-class/office contacts to underscore personal interest in the student as an individual;
 - xi. Inform and if necessary, refer students to other institutional resources when academic, attitudinal, attendance or other personal problems require intervention by other professionals;
 - xii. Proactively contact and be available for student advisees on a regular basis. Office hours should be posted on the advisor's office door and preferably given to the advisee early in the semester and
 - xiii. Help students with time and financial management guidelines.

MENTORING CELL

For advising and regular monitoring of performance and progress of students, a "Mentoring Cell" consisting of Programme Advisors/Faculty Mentors and Student Mentors has been established in the College. The faculty mentors have to be appointed as Programme Advisors/ Faculty mentors for the students in the 1st, 2nd, 3rd and 4th Year of the Undergraduate Programmes

to actively monitor, closely interact with students, promote and regulate healthy interaction between freshers and senior students, advise them on the courses to be opted in a semester and provide counseling for the smooth progress of the students.

In addition to faculty mentors, the student mentors have to be recruited from the 2nd, 3rd and 4th year group of students. These student mentors will not act as counselors or advisors however they will discuss the questions and issues, and will refer the matter to appropriate sources of support and advice. They are supposed to facilitate the building of relationship between students in their groups.

STUDENT INTERNSHIP PROGRAMME (SIP)

The Student Internship Programme (SIP) of the Kessben University College aims at empowering our students with the requisite practical and entrepreneurial skills at the job market as well as introducing students to potential future work environment. In collaboration with the Kessben Group of Companies and other affiliate industries, the SIP provides our students with internship/practical opportunities and endeavours to help them gain valuable work experience in addition to their classroom/theoretical experience. In other words, the SIP allows students the opportunity to apply their knowledge and skills in a professional setting and working environment.

The Student Internship Programme involves the following:

- i. Mandatory full-time work (for not less than 4 weeks) during the long vacation of each Academic Year;
- ii. A case study, which creates real value for the host organisation and a valuable learning experience for the student, will be undertaken by the student and
- iii. Interaction with an assigned supervisor and mentor within the host organisation.

LOCATION OF KESSBEN UNIVERSITY COLLEGE:

- Main Campus: Kuntanase, Lake Bosomtwe Road, Ashanti Region, Ghana.
- Kumasi City Campus: Opposite Aseda House, Adum-Kumasi, Ashanti Region, Ghana.

BANKERS:

Multicredit Savings and Loans Ltd.,
Bantama – Kumasi

Account Numbers:

- Tuition: 10 100 40 29 36 21
- Accommodation/Hostel: 10 100 40 43 63 41

Account Name: Kessben University College

OFFICE OF THE PRESIDENT

The President is the administrative and academic Head of the Kessben University College. The President is responsible, in accordance with the Statutes and decisions of Council and the Academic Board, for organizing and conducting the financial and administrative business of Kessben University College. He has overall authority over the financial and administrative staff and submits, annually through the Academic Board, to the Council a statement on staff establishment which in his opinion is necessary for the transaction of the business of the Institute together with an estimate of expenditure required for the maintenance of such staff. He advises the Council and Academic Board on all matters affecting policy, finance, governance and administration of the Institute and for this purpose he shall have unrestricted rights of attendance and speech at all meetings of the Council and of all bodies of KUC, whether executive or advisory, which are charged with the consideration of such matters.

Prof. Keshaw Singh is currently the President of the Kessben (University) College. He is supported by Miss Priscilla Opong, the Principal Administrative Assistant.

The following offices report directly to the Office of the President:

- Office of the Registrar
- Finance Office
- Deans and Coordinators of Schools
- Coordinator of Kumasi City Campus
- Quality Assurance and Planning Unit
- College Library
- Office of the Dean of Students

OFFICE OF THE REGISTRAR

The Office of the Registrar plays a pivotal role in the day-to-day management and administration of the College. The Office works in collaboration with other Offices of the College including the President's Office, the Dean of Students Office, Offices of the Deans of Schools, Quality Assurance and Planning Unit, Library, Finance Office, Student Representative Council among others. Basically, the Office of the Registrar is responsible for Academic and Student Affairs, Human Resource Management and Development, Public Relations, Admissions, Student Registration, Staff Welfare, IT System Administration, Hostel Management, etc.

The Office of the Registrar is headed by Mr. Samuel Osei-Poku, who is the College's Chief Administrative Officer and Secretary to the College Governing Council. The Registrar's Office is also assisted by Mr. Prince Agyenim Boateng, Principal Administrative Assistant.



SCHOOL OF BUSINESS

Academic Programmes

The School of Business runs the Bachelor of Science degree programme in Business Administration with five distinct options:

- Accounting
- Banking and Finance
- Human Resource Management and
- Marketing.

Students in the School of Business enrolled in the B. Sc. Business Administration programme take common courses in the first two years, and then branch into their options at the beginning of the third year (Fifth Semester).

In addition to the degree programmes, the School runs 2-year diploma programmes in:

- Diploma in Business Administration and
- Diploma in Public Administration.

Objectives

The general objectives of the School of Business are:

- i. To produce graduates with the entrepreneurial spirit in the field of business management with electives that focus on marketing, international business development, entrepreneurship, project

- management, human resource management, banking and finance and management information systems;
- ii. To produce graduates with the requisite knowledge and skills to fit into work places that requires their expertise in manufacturing, commerce, teaching and research;
- iii. To produce graduates with the requisite entrepreneurial and small business management skills;
- iv. To train graduates capable of offering technical expertise in the formation of corporate re-structuring, development, marketing, financing, data processing and documentation, product identification, business research, quantitative analysis and decision making at the small business enterprises;
- v. To build entrepreneurial ventures with the students and faculty members that are compatible with international standards and expand the export promotion base of the country;
- vi. To develop income generating activities in the form of outreach academic programmes such as short training courses and workshops; and
- vii. To provide consultancy services to industry, commerce and education.

Top-Up Programmes

One of the pivotal components of the School of Business is its top-up programmes which create unmatched opportunities for Higher National Diploma and other Diploma holders to progress academically. Holders of Higher National Diploma (HND) or any recognized Diploma with a good class and relevant working experiences can start from level 300 or level 200 with appropriate programme of choice.

Currently, the School of Business is headed by Mr. Daniel Ntiamoah Tweneboah with administrative support by Mrs. Harriet Efua Osei-Danso, Principal Administrative Assistant.



SCHOOL OF PHYSICAL SCIENCES

Academic Programmes

The School of Physical Sciences currently runs Bachelor of Science in Information and Communication Technology (ICT) and Diploma in Information Technology (DIT). The School discontinued with the B.Sc. Mathematics with effect from 2018/2019 Academic Year due to low enrolment levels. However, other programmes will be added as and when appropriate.

Objectives

The School seeks to:

- i. Provide in-depth training in key areas of software design, development, testing and maintenance so as to turn out graduates who are able to create software solutions that solve real-world problems and pass the standards of formality,

methodological rigor and good management;

- ii. Equip graduates with requisite IT skills and knowledge to be able to take on leadership positions in the fast changing field of Information Technology upon graduation and to be adequately prepared to pursue research or graduate studies in the field; and
- iii. Prepare ICT graduates with a general understanding of the workings of organizations who thrive to integrate Information and Communication Technologies to help organizations to achieve their goals and objectives.

The School of Physical Sciences is headed by Mr. Benjamin Ofosu-Asiamah.



SCHOOL OF LIBERAL ARTS

Academic Programme (s)

The School of Liberal Arts will run demand-driven programmes that have a beneficial effect on the socio-economic development of the society. For now, the School offers:

Diploma in Media and Communication programme.

The following programmes are envisaged in the short term:

- B. A. Media and Communication;
- B.Sc. Economics;

- B.A. Geography and Rural Development and
- B.A. Sociology and Social Work.

Currently, the School of Liberal Arts is headed by Prof. Kwame Opoku Agyeman with administrative support by Ms. Abena Adomako Gyebi, Principal Administrative Assistant.



THE ELIZABETH BENSON LIBRARY

Introduction

The Elizabeth Benson Library was established in 2015 on the commencement of the Kessben College. It is centrally positioned in the College for easy accessibility to faculty, students and administration.

Stock

The Library has a modest print collection of about 2000. These are specific and relevant to the disciplines run in the College. However, there are other general collections in Law, Political Science, Science, etc. for the personal development of students. The Library in addition holds a collection of student dissertations.

The stock is catalogued using the AACR2 and classified by the Library of Congress Classification Scheme.

Consortium

The College is a member of the Consortium of Academic and Research Libraries of Ghana (CARLIGH) and subscribes to a myriad of on-line academic journals and also takes advantage of a lot of referred open-access journals on the internet.

Automation

The library is automated using the KOHA software.

The Library also has internet connectivity. 10 PCs have been installed and connected to the internet for the

free use of students. Photocopying and Scanner facilities are also available in the College. An E-Learning Centre is also being developed for the benefit of academic work.

Staff

The Library is manned by qualified and experienced staff, headed by an astute College Librarian, Mr. Emmanuel Kofi Bani.



KUMASI CITY CAMPUS OF KESSBEN UNIVERSITY COLLEGE

Kessben University College has built an ultramodern edifice for its Kumasi City Campus, located at the heart of the Ashanti Regional capital, precisely, opposite Aseda House, Adum-Kumasi.

The Kumasi City Campus of the Kessben University College is basically a non-residential facility for the working class which comprises Weekend and Evening Streams.

The focal direction of our Kumasi City Campus is on certificate, diploma, undergraduate and postgraduate programmes in the areas of Business Administration, Media and Communication Studies, Information and Communication Technology as well as Health Sciences.

The ultramodern Kumasi City Campus is fully resourced with conducive and student-friendly lecture halls, a campus-wide Wifi-network connectivity, a fully-equipped library, e-learning resource centre, administrative setup, ICT Laboratory, Cafeteria, etc.

Currently, the City Campus is duly accredited by the National Accreditation Board, Ghana, to offer:

- B.Sc. Business Administration with options in:
 - o Accounting
 - o Banking and Finance

- o Human Resource Management and
- o Marketing.

- B.Sc. Information and Communication Technology

The City Campus also runs the following short courses:

- Certificate in Computer Literacy and Skills
- Certificate in Web Design and Development
- Certificate in Digital Marketing
- Certificate in Cyber Security
- Certificate in Media and Communication
- Certificate in Money Management
- Certificate in Business and Entrepreneurial Skills and
- Certificate in Employability Skills.

The City Campus is headed by Dr. Edward Prempeh who is supported by Ms. Rebecca Evelyn Larnyoh, Assistant Librarian and Mrs. Jane Evelyn Marshall Amissah, College Marketing Officer.

QUALITY ASSURANCE AND PLANNING UNIT



Introduction

Accreditation and Quality Audits generally focus on quality improvement as well as assessment of current conditions at an institution. Tertiary institutions are encouraged to promote greater efficiency, provide for transparency in governance and direct human and material resources to areas most critical to development. Quality Assurance also plays a key catalytic role in revitalizing weak tertiary education systems. Institutional and program accreditation and quality audits of Tertiary institutions in the country normally reflect a wide range of goals that include to:

- i. assess the performance of tertiary institutions including

teaching, learning, research and service;

- ii. improve the quality of higher education, which in many cases means meeting international standards and expectations;
- iii. protect the public from fraudulent or substandard tertiary education providers;
- iv. provide institutions with an external assessment of quality and performance and encourage quality improvement;
- v. provide information to potential students, their

- parents, employers and the public;
- vi. assess the relevance of academic and professional programs;
- vii. set minimum standards for higher education institutions (in the case of accreditation);
- viii. examine quality improvement and assessment mechanisms of institutions;
- ix. assess the success of institutions in meeting their stated missions, goals and vision;
- x. hold tertiary institutions accountable to the public and stakeholders;
- xi. provide mechanisms for government regulation of higher education;
- xii. assist governments in allocating resources;
- xiii. protect the integrity of the meaning of higher education terminology, including “university”, “college”, “professor”, “dean” and related terms as a public good, from misuse and misapplication and
- xiv. provide a recognized measure of quality to attract foreign students and investors, insure the transferability of students,

and recognition of student degrees internationally.

The range of goals, the multiplicity of stakeholders, and the complexity of academic institutions pose major challenges for quality assurance. There are often differences of opinion about what is relevant or about appropriate standards from the perspectives of faculty members, university leaders, employers, government, parents, students, the community and professional associations.

From an institutional view, quality assurance reflects the desire for or recognition of the need for external judgments about their performance.

For governments, accreditation and audits provide public accountability and information about the adequacy of institutional performance.

For the public, the process provides information about the relative quality of institutions, assurances that they meet some minimal standards (in the case of accreditation) and information that can help students make decisions about where to enrol.

For employers, accreditation provides assurance and information about the quality of graduates, particularly in contrast to institutions that are not accredited or audited.

Responsibilities

- i. managing student data and organizing them for the NAB, the NCTE, researchers and other stakeholders;

- ii. monitoring the strategic planning activities of the KUC and Schools in order to advise and make recommendations to management;
- iii. advising the Schools on the determination and maintenance of acceptable levels of academic standards with respect to teaching, learning and research;
- iv. conducting the Schools' reviews at least once every two years, to be preceded by self-assessment exercises and quality audits;
- v. disseminating information on a regular basis, on matters related to quality enhancement to the wider community and beyond;
- vi. writing proposals to seek funding for quality assurance related projects for the College;
- vii. the assessment of courses and lecturers by students;
- viii. ranking of academic departments;
- ix. the assessment of administrative heads of the KUC by their subordinates;
- x. preparing and assisting Schools to go through external accreditation by NAB;
- xi. organizing cutting-edge workshops for all categories of staff, to build their capacity in the areas of research, teaching and administration among others;
- xii. assisting in the conduct of examinations by developing appropriate programmes for marking multiple choice (examination) questions (MCQ);
- xiii. the production of staff and students' ID cards;
- xiv. organizing orientation workshops for new staff;
- xv. preparing and publishing Basic Statistics for annual congregations and
- xvi. preparing and publishing compilations of research output by staff annually.



OFFICE OF THE DEAN OF STUDENTS



Students Affairs

The Office of the Dean of Students is committed to helping our students to reach, optimize and maximize their fullest potential both in and out of the classroom. The Office of the Dean of Students is responsible for supporting student learning, welfare, well-being and interpersonal growth in relation to their academic, residential and social matters. The Office also attends to, and resolves students' complaints or grievances. Among other responsibilities of the Office are:

- i. the counselling of students;
- ii. the resolution of conflict between students and halls and hostels of residence as well as conflicts involving students outside of halls and hostels;
- iii. enhancing the quality of student's life;
- iv. encouraging the development of a student culture that promotes exercise of leadership, respect for diversity and multiculturalism;
- v. ensuring the orderly organization of student's activities within the university
- vi. providing leadership to all bodies and activities that promote the well-being of students of the College including the Student's Representative Council (SRC);
- vii. maintaining of cordial relations among the various student groups and the

student body as a whole, to ensure that they obtain maximum benefit from their College experience

- viii. supervising the formation of students' associations;
- ix. encouraging student participation in the activities that promote personal growth and development of students and
- x. ensuring that any disciplinary actions imposed on any student(s) by the recognized authority of the University are complied with.

Activities

Students' participation in terms of using services from the Office of the Dean was minimal as most of them were relatively not so familiar with the office. However, the Office of the Dean has been able to resolve some grievances and complaints with regard to hostel/accommodation, petty conflicts and misunderstandings among students. We have also successfully supervised the conduct of the 2018/2019 SRC Elections as well as the SRC Week Celebration and Miss KUC Beauty Pageant. Deans of Schools also referred students who needed counseling to the Office of the Dean to be counseled.

Halls of Residence

Currently, KUC has three halls of residence, namely;

- Anane Boateng Hall;
- Dufie Hall; and
- J. K. Appiah Hall.

There are over three hundred and fifty (350) students residing in the three halls. Residents of these halls are advised to continue to maintain apposite environmental conditions in terms of sanitation and hygiene in and around the hall needs. Students' carelessness regarding blocking of sinks and misuse of sanitary facilities creates a huge financial burden on the College.

The Office of the Dean of Students is ably supported by Principal Administrative Assistant, Ms. Abena Adomako Gyebi.

STUDENT REPRESENTATIVE COUNCIL (SRC)

Introduction

The SRC, which is the overall recognized mouthpiece and governing body of students of Kessben University College. It sees to the welfare and well-being of the students. The SRC collaborates with the Office of the Dean of Students for the coordination of all student affairs in terms of their comfort, safety and security, academic and personal growth, etc.

The first batch of executives of the Students' Representative Council (SRC) of Kessben University College was sworn into office in 2016.

This report outlines the roles and functions and the most prominent achievements of the SRC since its establishment to date.

The SRC is fully committed to perform its roles and functions enshrined in the Student's Handbook in an efficient and effective manner. The SRC is also committed to massively promote the welfare of students and academic excellence through their various activities and policies.

Roles and Functions

- i. To be the sole and recognized mouthpiece in official and legitimate transactions affecting the student body;
- ii. To promote the general welfare and interests of the student body in accordance with the provisions of the statutes, the Student's Handbook, decisions of the Academic Board, the College Council and the Laws of Ghana;
- iii. To co-operate with recognized local and international student organizations to promote and protect student welfare at national and international levels;
- iv. To promote and maintain a conducive academic environment for students to pursue their studies;
- v. To encourage the organization of seminars, workshops, debates and other social and academic activities by hostels, faculties, and registered societies of the college;
- vi. To formulate rules and regulations as will promote cordial relationships between students or groups of students. Such rules and regulations shall not infringe on the human rights of

individual students or group of students, and shall not discriminate on grounds of gender, religion, ethnic origin, political affiliation or programme of study;

- vii. To nominate student representatives to serve on College Council, appropriate boards and committees to represent student interests;
- viii. To maintain regular contact with alumni for exchange of ideas and for the development of the College; and
- ix. In pursuance of these objectives, the SRC shall co-operate with the college authorities and other appropriate bodies.

Achievements

In 2016/2017 Academic Year, the first SRC administration, led by Mr. Stephen Amuzu Sackey, the President, and Mr. Isaac Boamah, the Vice-President hosted the 16th USAG Congress on the campus of Kessben University College.

In 2017/2018, the SRC in collaboration with College Management set up "the Bush Canteen" in order to make local food/dishes accessible on campus at a relatively affordable price.

The SRC, also in collaboration with Kessben Driving School, came out with a policy called "TERT Drive" which allows students of Kessben (University) College to acquire driving skills and

license with ease while they are in School.

The aforementioned administration contributed massively to the rehabilitation of the College Swimming Pool.

Moreover, in 2018/2019 Academic Year, the administration led by Mr. Illan Opoku Kwaa, the President and Mr. Kwabena Opoku Adu-Gyamfi, the Vice-President, constructed six concrete "lovers' benches" on campus and also rehabilitated the multi-purpose court. In addition, they provided a Public Address (PA) system to the College. They also provided street lights along the main campus-Petresan road.

The administration, led by Mr. Anderson Ezoua Kacou, the former President and Miss Oforiwaa Akosua Tweneboah, former Vice President, for the 2019/2020 Academic Year, hosted the unified NUGS Central Committee meeting on the 31st of July, 2019 and Africa Tertiary Entrepreneurship Awards (ATEA) Business Summit with the theme "Why One Must Go into Entrepreneurship" on the 20th of August, 2019" at Aseda House, Adum-Kumasi, Ghana.

Currently, the President of the Student Representative Council is in the person of Mr. Pious Adusei-Agyemang, a level-400 student of the B.Sc. Business Administration (HRM option) and the Vice President is Mr. Maxwell Edufful, a level-300 B.Sc. Business Administration (Banking and Finance option) student.

ACADEMIC FACILITIES

The E-Library

The electronic library (E-Library) can accommodate 45 users at a time. The e-library will provide internet, e-mail and CD-Rom services for students and staff of the College. This library is intended to offer its users the opportunity to search for information on the worldwide web and should be of immense help to lecturers and students seeking current information on topics of interest to them.



The Computer Laboratory

Our modern computer laboratory is equipped with state-of-the-art computers to suit the needs of teachers and students alike. The laboratory will be used primarily as a learning centre for students. Today's globalized world demands skills and knowledge in the use of information and communication technologies. The lab will therefore allow Kessben College to provide the requisite ICT skills to all students irrespective of their academic programmes.



ONLINE JOURNAL “KUCAcademica”

A new online Journal of Science, Business and Media Studies, aka- “KUCAcademica” has been initiated by the College. The website has been completed with aim and scope, editorial policy, review process, editorial board, publication ethics, online submission and peer review systems, etc.



CLASSROOMS

Kessben University College has nineteen (19) well-equipped teaching classrooms each with a seating capacity of 50. Each is provided with an overhead projector and a screen to facilitate lecture presentations. All lectures are presented using PowerPoint (or similar media), supported with relevant examples and illustrations on white boards or flip charts. Chairs are comfortably stuffed. All classrooms are within the campus thus, allowing for easy and convenient movement from one class to another.



HEALTH SERVICES

There is a small Out-Patient Clinic situated in the basement of the administrative block housing the Registrar and the Finance Officer. There is a resident nurse at post between the hours of 9am and 5pm to administer primarily first aid and basic attention.

However, all serious cases may be referred to the Government Hospital at Kuntanase or Bekwai. Komfo Anokye Teaching Hospital, Kumasi, is also within an hour's drive from the College Campus. Students may also be attended to at the Catholic Hospital at Jachie-Pramso if they so wish. Jachie-Pramso is about 10 km from campus.

All Ghanaian students are required to register with the National Health Insurance Scheme and should have valid NHIS cards to benefit from medical services.

TV & RADIO STUDIES

KUC has built ultramodern well equipped TV and Radio Studios with the aim of providing practical training to our students who pursue media and communication programmes. With these studios KUC plans to establish campus-based Radio & TV stations very soon



CAMPUS SERVICES

Recreational Facilities

Kessben (University) College seeks to provide facilities to promote student and staff participation in recreational activities. As the adage goes: “all work and no play makes Kofi a dull boy”. After a hard day’s work, it is essential that students can find avenues for replenishing lost energy and re-focus on their academic work.

The College’s swimming pool is generally opened on weekends. There is also a clay multi-purpose tennis court facility on campus. For the football-minded, a full sized football stadium is available at Abrankese about 10 minutes’ drive from campus. An exercise room is also provided on campus.

College Safety and Security

Security is one of the key aspects and priorities of university life. KUC places high premium on the safety and security of students, workforce, visitors, and residents within its catchment area.

Kessben University College Police Station, in collaboration with the College Security Personnel, provide a 24/7 safe and secure environment for students, staff and visitors and ensure that the College is a comfortable and enjoyable place to study, work and visit.

In addition, it is incumbent upon every member of the College Community to be security-conscious and alert to issues that require the attention of the Campus Police Station.

Emergency Contact Number: 192



Cafeteria and Bush Canteen

Kessben University College Cafeteria and Bush Canteen offer a variety of dining options that aim at providing healthy food choices to the College Community. Dining facilities ensure high quality, neatness and convenience. Contact: 0244529750.



Aseda Shopping Centre

Based in the heart of Kessben University College is the Aseda Shopping Centre; a mini supermarket, which offers wide range consumables/provisions, household items, stationery, toiletries, etc. at considerably moderate prices. It is located at the basement of the Office of the President. Contact: 0200434981



On-Campus Banking

Multicredit Savings and Loans Ltd has a convenient agency located at the College Campus at the basement of the Office of the Registrar. It provides banking services to students, staff and visitors. Personal banking as well as College transactions such as fee payments can conveniently be conducted at the branch. Contact: 0501257468 / 0501257469



ORDER OF PROCEEDINGS

- Arrival of Guests
- Graduands Seated
- Procession of Convocation (All standing)
- Procession of Council (All standing)
- National Anthem
- Opening Prayer
- Chairman of Council declares Assembly duly constituted
- College Anthem
- Welcome Address by the Honorary Chancellor/Founder – Mr. Stephen Boateng
- Musical Interlude
- Valedictory Speech - Mr. Vincent Danso Aboagye (Overall Best Graduand)
- Motivational Speech by Guest Speaker – Ms. Anita Akua Kyerewaa Kuma
- Musical Interlude
- Report to Congregation - President
- Presentation of Graduands – Acting Registrar
- Graduands Dispatch
- Presentation of Honorary Chancellor’s Awards - President
- Dissolution of Congregation - Chairman of College Council
- Closing Prayer
- Recession of Convocation
- Refreshment of Invited Guests

SCHOOL OF BUSINESS

2019/2020 GRADUANDS

B.SC. BUSINESS ADMINISTRATION ACCOUNTING OPTION)

FIRST CLASS

AMPONG, Evans	BUGYEI, Alberta Kwarteng (Miss)
ASANTE, Oheneba Kennedy	KUMI, Henry

SECOND CLASS (UPPER DIVISION)

ANIM, Boateng Ferdinand	NSAFOAH, George
ASIEDU, Obed	NTIAMOAH, Abigail (Miss)
BOAKYE, Samuel Kofi	OFORIWAA, Owusu
BOBIE, Sunwaah Margaret (Mrs.)	Gloria Gifty (Miss)
BOATENG, Benjamin Bright	OWARE, Samuel Adjei
CONDUAH, Levan Koramoah	OWUSU, Juliet Benewaah (Miss)
CUDJOE, Vivian Abena (Mrs.)	SERWAA FRIMPONG, Portia (Mrs.)
LEWIS, Naomi Modupe (Miss)	TWUM, Samuel

SECOND CLASS (LOWER DIVISION)

ADUSEI, Boateng Kwabena Junior	TWENEBOAH, Elizabeth (Miss)
ODURO GYAMFI, Abraham	

B.SC. BUSINESS ADMINISTRATION (BANKING AND FINANCE OPTION)

FIRST CLASS

EZOUA, Anderson Kacou

SECOND CLASS (UPPER DIVISION)

APPIAH, Janet (Miss)	KODO, Bless
APPIAH, Mary (Miss)	

SECOND CLASS (LOWER DIVISION)

AFRIYIE, Rita Opoku (Miss)

ASARE, Jane Nichole (Miss)

AMOA, Perpetual (Miss)

ASIEDU, Prince

B.SC. BUSINESS ADMINISTRATION (HUMAN RESOURCE MANAGEMENT OPTION)

FIRST CLASS

OFORI, Abigail Manu

SECOND CLASS (UPPER DIVISION)

DEGYAW, Samuel Clifford

OBENG BRENYA,

LEWIS, Jessica Damilola (Miss)

Chellaesther (Miss)

OSEI, Anthony

SECOND CLASS (LOWER DIVISION)

OWUSU, Alexander Amponsah

AIDOO, Samuel Nkrumah

PREMPEH, Phiona Lydia

Yeboah (Miss)

B.SC. BUSINESS ADMINISTRATION (MARKETING OPTION)

FIRST CLASS

MENDS-BREW, Araba Apaba (Miss)

SECOND CLASS (UPPER DIVISION)

APPIAH, Godfred

OSEI ABOAGYE, Emmanuel

BANSON, Joana Okyerewaa (Miss)

YANKYERA, Dorcas (Miss)

MUNUNKUM, Addae Patrick

SECOND CLASS (LOWER DIVISION)

AGYEI, Eben Gyamfi

OWUSU, Gerald

KUNLE, Roberts Kofi

2018/2019 GRADUANDS

B.SC. BUSINESS ADMINISTRATION (ACCOUNTING OPTION)

FIRST CLASS

BOAMAH, Isaac

SECOND CLASS (UPPER DIVISION)

ADOM, Isaac Junior

GYAMERAH, Maame Serwaa (Miss)

AGYEMANG, Emmanuel Owusu

MENSAH, Emmanuel Osei

SECOND CLASS (LOWER DIVISION)

ASAMOAH, Alfred

HIAN, Vermbert

DANSO, Fathia Bint Serwaa (Miss)

SARBENG, Cosmos

B.SC. BUSINESS ADMINISTRATION (BANKING AND FINANCE OPTION)

FIRST CLASS

OKUFFO, Elijah Asenso

SECOND CLASS (UPPER DIVISION)

ABROKWA, Benson Yeboah

BAFFOUR, Nantwi Sarfo

ACHEAMPONG BOATENG, Vincent

B.SC. BUSINESS ADMINISTRATION (HUMAN RESOURCE MANAGEMENT OPTION)

SECOND CLASS (LOWER DIVISION)

ASAMOAH, Eunice (Miss)

DIPLOMA IN BUSINESS ADMINISTRATION

FIRST CLASS

ANOKYE, Emmanuel

BOAKYE DANQUAH, Emmanuel

SECOND CLASS (UPPER DIVISION)

ACQUAH, Elvis Osei	MENSAH, Amoah Bright
ADOMAKO, Bonsu Kwame	NUAKO, Anthony Romeo
ADONGO, Priscilla (Miss)	OBENG, Boahen Boniface
ANTWI, Beatrice (Miss)	OFORI, Theresa Biamah (Miss)
BOAHEN, Dickson	PEPRAH, Marina Serwaa (Miss)
MAHUNU, Hillary Kwame	SOWAH, Julius Adjetejey

SECOND CLASS (LOWER DIVISION)

ADAMS, Isaac	FOSUAA, Matilda (Miss)
ADARKWAH, Issabella (Miss)	NEWTON, Moses Redgewell
ADDO, Emmanuel Amooh	OFORI, Amankwah Desta
ADU, Richard	OPOKU, Felix Antwi
ADUSEI POKU, Nana	OPOKU, Paul
AGYEMANG, Lesline Ama (Miss)	OPOKU, Felix Antwi
APPIAGYEI, Emmanuel	OPPONG, Aikins
ASAMOA, Ivy (Miss)	OSEI TUTU, Stanley
ASANTE, Daniel	OWUSU, Parker Queen
ASUBOTENG, Dorcas (Miss)	Nicole (Miss)
BOAHEN, Dickson	OWUSU, Abigail (Miss)
BOATENG, Benjamin Yeboah	OWUSU SARFO, Cosmos
DAARE, Kwame	SAMPONG, Kwansah Abigail (Miss)
DZIKUNU, Selorm Edith (Miss)	TAWIAH, Ebenezer Narh
ENNIN, Joshua Gyenin Jo	YEBOAH, Collins
FRIMPOMAA, Gifty (Miss)	YEBOAH, Emmanuella (Miss)
FRIMPONG, William	

PASS

ACHIAW, Yaw	NYARKO, Rocklyn Abena (Miss)
FOFIE, Judith Owusu (Miss)	OPOKU-ADUSEI, Terric
KESSIE, Maame Adjoa (Miss)	OPPONG YEBOAH, Cindy (Miss)

SCHOOL OF PHYSICAL SCIENCES

B.SC. INFORMATION AND COMMUNICATION TECHNOLOGY

FIRST CLASS

ABOAGYE, Vincent Danso	OWUSU, Bernard Takyi
ADDAI, Emmanuel Frimpong	OWUSU-AKYAW, Francis
FRIMPONG, Cypriana (Miss)	Kwabena Berepong
OTSIN, Timothy Kesse	TAWIAH, Benjamin Adjei

SECOND CLASS (UPPER DIVISION)

AMPONSAH, Nasir Ahmed	OWUSU-ANSAH, Joana
PETER JUGU, Lovina (Miss)	SAMAH, Isaac
OSEI BONSU, Michael	YEBOAH, Richmond

SECOND CLASS (LOWER DIVISION)

OFORI, Maxwell

2018/2019 GRADUANDS

B.SC. INFORMATION AND COMMUNICATION TECHNOLOGY

SECOND CLASS (UPPER DIVISION)

BONSU, Derrick

SECOND CLASS (LOWER DIVISION)

OPOKU, Anthony Kwadwo	SARPONG, Yaw Okai
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B.SC. MATHEMATICS

SECOND CLASS (UPPER DIVISION)

OWUSU, Bernard Prempeh

SCHOOL OF LIBERAL ARTS

DIPLOMA IN MEDIA AND COMMUNICATION

FIRST CLASS

KUSI, Kingsley Kwame

SECOND CLASS (UPPER DIVISION)

ACHIAA, Erica (Miss)	BOAKYE, Belinda (Miss)
ADUTWUMWAA, Comfort (Miss)	FRIMPONG-WIAFE, Emmanuel
ADWUBI, Elizabeth (Miss)	KONADU, Ernestina (Miss)
AGYAPONG, Abigail Agyeiwaa (Miss)	OBENG GYASI, Priscilla (Miss)
AMOA, Rose (Miss)	OSEI, Adelaide (Miss)
AMPOMAH, Jacob Boateng	OSEI, Maxwell Saahene
BOADUWAA, Christiana (Miss)	PEPRAH, Vida (Miss)
	SUAPIM MENSAH, Judith (Miss)

SECOND CLASS (LOWER DIVISION)

ABBAN, Sheila (Miss)	BOATENG, Gloria Ayiwa (Miss)
ADU, Mary (Miss)	DENTAA, Theresah
AGYAPONG, Ebenezer	GYAMERAH, Maxwell
AGYEM, Abigail (Miss)	GYAMPOH, Nana Afia
AMANKWAH, Eugenia (Miss)	Maafowaa (Miss)
AMANKWAH, Gabriel	HAIZEL, Maame Yaa Adjeima (Miss)
AMOA, Jonathan	KONADU, Esther (Miss)
AMOA-AWUAH, Dorcas (Miss)	OPOKU MENSAH, Samuel
ANANE, Francisca (Miss)	OPOKU, Vanesa Williams (Miss)
ANDORFUL, Isaac John Wellington	OSEI, Esther (Miss)
ASOMANING, Akwasi Bediako	OSEI, Kelvin Jefferson
ATTOBRAH, Godfred	OWUSU, George
BIRAGO, Esther (Miss)	PANFUL, Shadrack Oppong
	SEIDU, Fatimatu (Miss)

PASS

THELMA, Cindy (Miss)

HEALTHCARE ASSISTANT CERTIFICATE – 2018/2019

ADDEAH, Deborah (Miss)

ADJEI, Esther Sarpong (Miss)

AMPONSAH, Kwasi Badu

APPEADU, Charlotte (Miss)

APPIAH KUBI, Anna (Miss)

ATTAH NSIAH, Samuel

BONSU, Sally Serwah (Miss)

BLAY, Jessica (Miss)

FOSU, Grace Boakye (Miss)

FRIMPONG, Bernice (Miss)

FRIMPONG, Rebecca

Ohemaa (Miss)

OSEI, Josephine (Miss)

OTASOWIE, Osahon Junior

OWUSU, Sarfowaah Joana (Miss)

TSINI, Dahlia (Miss)

SPECIAL AWARDS



Overall Best Graduating Degree Student
Vincent Danso Aboagye
-First Class Honours (CWA OF 79.20)



Overall Best Graduating Diploma Student
Anokye, Emmanuel
(CGPA of 4.12)



Best Graduating Student
Araba Apaba Mends-Brew (Miss)
B.Sc. Business Administration (Marketing
Option) First Class Honours (CWA of 75.50)



Best Graduating Student

Anderson Kacou Ezoua

B.Sc. Business Administration (Banking & Finance Option)

First Class Honours (CWA of 76.25)



Best Graduating Student

Abigail Manu Ofori

B.Sc. Business Administration (HRM Option)

First Class Honours (CWA of 71.33)



Best Graduating Student

Henry Kumi

B.Sc. Business Administration (Accounting Option) First Class Honours (CWA of 71.54)



Best Graduating Student

Vincent Danso Aboagye

B.Sc. Information & Communication
Technology, First Class Honours (CWA of
79.20)



Best Graduating Student

Emmanuel Anokye

Diploma in Business Administration
First Class (CGPA of 4.12)



Best Graduating Student

Kingsley Kwame Kusi

Diploma in Media and Communication -
CGPA of 4.03)

NATIONAL ANTHEM

God bless our homeland Ghana;
And make our nation great and strong;
Bold to defend forever;
The cause of Freedom and of Right;
Fill our hearts with true humility;
Make us cherish fearless honesty;
And help us to resist oppressors' rule;
With all our will and might for evermore.

KUC ANTHEM

Oh hail Kessben (University) College (2x)
We Hail Your Name
We Raise Your Flag and Hoist It to All Nation
KUC, Centre of Excellence, Knowledge and Skills We Acquire
We are Proud of You
And Hope for Nothing but the Best
So Hail Kessben (University) College

KUC PLEDGE

I pledge to Kessben (University) College
To be Disciplined, Honest and Hardworking
To learn and fight with pens and books
Till our Names are Honoured
For the Pen is Mightier than the Sword
With Unity and Perseverance, We Are Guided by our Motto:
"Education for Development"
SO HELP ME GOD!

(Credit: ALI, Mohammed Barry, Diploma Student, 2017/2018)